

# FACT SHEET FOR EXCHANGE STUDENTS (2019/2020)



## SHENZHEN AUDENCIA BUSINESS SCHOOL CAMPUS

### SHENZHEN HOUHAI CAMPUS

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## USEFUL CONTACTS



**WANG Tianyu (Abby)**

Coordinator of International Exchange Programme

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## PROGRAMME OVERVIEW

As an exchange student, you will be studying for a full semester at Shenzhen Audencia Business School, Shenzhen University as a non-degree seeking student. During your stay at SZU, you will receive grades and credits for your classes, which will be transferred back to your home university.

One semesters

English taught programs available

Free Chinese language lessons (You will learn Chinese common expression during the Chinese language training, it is useful and necessary for your living and studying in China.)

# ACADEMIC CALENDARS

## ► PUBLIC HOLIDAYS 2019/2020

Fall 2019	September 13 <sup>th</sup>	
	October 1 <sup>st</sup> -- 7 <sup>th</sup>	

### International Exchange Programme

Fall Semester 2019	02/09/2019 to 22/12/2019
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# USEFUL INFORMATION FOR THE PROGRAMME

## ► PEDAGOGICAL INFORMATION

### COURSE CATALOGUE

Exchange students need to choose their courses from the Shenzhen Audencia Business School catalogue.

### CHINESE LANGUAGE COURSES

Chinese language courses are available for all students free of charge. A simple oral test will be given to the students after on-site enrollment. Textbooks are available at the textbook center (Teaching Building C101) on Shenzhen University Campus. Estimated cost for textbook is ¥130.

### GRADING SYSTEM

All courses are graded on a scale of 0 to 20.  
The minimum pass mark is 10/20.

AUDENCIA GRADES	ECTS	GPA
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#### Full ECTS credits

Grade = 20	A	4.5
16 ≤ grade < 20	A	4
15.5 ≤ grade < 16	B	3,7
14 ≤ grade < 15.5	B	3,5
13.5 ≤ grade < 14	C	3,2
12 ≤ grade < 13.5	C	3
11.5 ≤ grade < 12	D	2,8
10.5 ≤ grade < 11.5	D	2,5
10 ≤ grade < 10.5	D	2

#### No ECTS credits

9 ≤ grade < 10	E	1,8
8.5 ≤ grade < 9	E	1,5
8 ≤ grade < 8.5	E	1
5 ≤ grade < 8	F	0,5
0	F	0

# BEFORE YOUR ARRIVAL



## ► APPLICATION PROCEDURES

The International Student Coordinator - who will also be your main contact before, during and after your stay in Shenzhen - will send you the link and procedures to register online.

You need to upload all the required administrative documents.

## DEADLINE

### FOR STUDENTS APPLICATION

Fall Semester:

June 5<sup>th</sup>

## ► STUDENT CARD

Exchange students will be issued a student ID free of charge at International Office. The student ID allows students to use the library and other facilities on campus. For student card application please send the following documents to the email address at : [wangtianyu@szu.edu.cn](mailto:wangtianyu@szu.edu.cn)

Application Form for Admission of SABS

Personal digital photo

First page of passport

Certificate of studentship and transcript

Campus card will be provided under unified processing of SZU and be given to each exchange student when arrival. Please top-up your student card with cash only in the E-Card Center within the campus of Shenzhen University.

## ► VISA

All non-Chinese students who will be in China studying must apply for a student visa. A JW202 form and a offer letter will be posted to you for the application of Chinese visa. This must be done at your nearest Chinese consulate or embassy no later than 2 months before your prospective arrival date. Please also make sure that the period of validity of your passport must exceed 6 months when applying for Chinese student visa.

## ► ACCOMMODATION

Students can choose from several housing options, including rooms in student residencies; on-campus housing, private apartments, studios and flats.

Your coordinator will send you the document which contains useful information about on-campus. Please note that on-campus housing application must be submitted together with the Application Form for Admission of SABS.

Please use Airbnb or other formal and legal apps/websites for off-campus accommodation.

## ► WECHAT

For your own convenience of your life in China, we would like to suggest you to download an app called "Wechat" in your app store of your mobile phone. It's a social app with a lot of value adding services.

## AFTER YOUR ARRIVAL

## ► VOLUNTEER

Upon your arrival, we will assign each exchange student a volunteer to help you with your daily life issues.

## ► PICK-UP SERVICE

We will also offer pick-up service in Shenzhen International Airport for Shenzhen arrival flights. Please feedback your arrival time and your flight number after you have booked your tickets.

If you are taking flight to Hongkong we will offer pick-up service in Shekou Port and Shenzhen Bay Port. After you have booked your tickets, please feedback the arrival time of your ferry/bus to Shekou Port or Shenzhen Bay Port.

## ► SIM CARD

Discounts and tariff package Please use your student card to buy a Chinese SIM card in the China Mobile store in Shenzhen University Campus.

## ► BANK CARD

Please use your passport and your Chinese mobile number to apply for a Chinese bank card in the Bank of China in Shenzhen University Campus. Please also ask the bank to authorize online-banking and cellphone banking for you.

## ► INSURANCE

International students in China are required to purchase insurance. The insurance fee is ¥300 per half a year per person. Insurance fee will be collected on enrollment day.

For more detailed information, please visit: [www.lxbx.net](http://www.lxbx.net)

## ► RESIDENT PERMIT

All Chinese student visa holders must apply for Resident Permit to the Bureau of Exit and Entry Administration within 30 days after entry. Your volunteer will help you with the application after your entry. For detailed information and guidelines for the resident permit application please visit: <http://www.visaszu.cn/visahome/>

## ► LIVING COSTS

Accommodation: 250-400 €/month | Food: 300 €/month | Other expenses (transport, leisure...): 300 €/month