서강대학교 SOGANG UNIVERSITY

SOGANG UNIVERSITY EXCHANGE PROGRAM INFORMATION SHEET 2019-2020

General Information

Office	Office of International Affairs (OIA)
Websites	University http://wwwe.sogang.ac.kr OIA http://goabroad.sogang.ac.kr
Mailing Address	Berchmans Woojung Hall Room #201 35 Baekbeom-Ro, Mapo-Gu, Seoul 04107, Korea E-mail: goabroad@sogang.ac.kr Fax: +82-2-705-8118
Contact Information	**Inbound Exchange Program** (All regions) Mr. Dowon KIM Tel. +82-2-705-8316 / goabroad9@sogang.ac.kr **Outbound Exchange Program & Agreements/Partnerships** • Ms. Eun Young Suh (North America, Latin America) Tel. +82-2-705-7804/goabroad6@sogang.ac.kr • Mr. Jason KIM (International Summer Program) Tel. +82-2-705-7855/summer@sogang.ac.kr • Mr. Kyu Hyun LEE (Europe) Tel. +82-2-705-8045/goabroad7@sogang.ac.kr • Mr. Sung Min KANG (Asia, Oceania & Africa) Tel. +82-2-705-8041/goabroad5@sogang.ac.kr

Academic Calendar

	Fall Semester	Spring Semester
Calendar Link	http://wwwe.sogang.ac.kr/academic/academic_calendar.jsp	
Semester Dates	September 2 – December 22	March 2 – June 21
Arrival Date	On-campus Housing check-in: Usually 3-4 days before the start of the semester	
Orientation	Usually 1-2 days before the start of the semester * All incoming exchange students are required to attend the Exchange Student Orientation organized by the OIA.	

Nomination & Application Deadline

	Fall Semester	Spring Semester
Nomination Deadline	April 15	October 15
Application Deadline	April 30	October 30

※ Sogang University only accepts nomination/application through its online system. Partner institutions and applicants (students) are not required to submit any original copies of application materials through post.

Eligibility

GPA Requirement	There is no minimum GPA requirement to participate in the exchange program. However, students must meet the standards set by their home institution to study abroad.
Language Requirement	**Courses taught in English** Students are not required to submit proof of English Language Proficiency. However, students from non-English speaking countries are recommended to have English proficiency scores equivalent to or higher than TOEFL iBT 79 (PBT 550) or IELTS 6.5. **Courses taught in Korean** Students are not required to submit proof of Korean Language proficiency. However, it is highly recommended that students have Korean Proficiency equivalent to or higher than TOPIK level 4, in order to take courses conducted in Korean.

Nomination & Application Process

Nomination	Students must officially be nominated by their home institutions in order to be eligible to apply. Each institution will be given a user ID and password for Sogang's online nomination system. http://goabroadoia.sogang.ac.kr/index.do Students will receive application instructions to the e-mail address registered by their home institution upon nomination. Please make sure to register the correct e-mail address that the students actually use. **Nominations sent by e-mail are not accepted. Please nominate the students again online.**
Application	① When officially nominated by their home institutions, students will be given access to Sogang's application system. (Automated e-mail containing log-in information will be sent to the student's e-mail address registered by their home institution.) ② Students can access Sogang's application system with the user ID and password provided in the e-mail message they receive. **Application page**: http://goabroadoia.sogang.ac.kr/index.do (same as the nomination website) ③ Students should complete the online application form and upload the required supplementary documents within given deadline. **Required documents:** • Copy of Passport (valid until at least 6 months after the end of exchange term) • Most recent Official Academic Transcript in English • ID Photo (JPG/JPEG format, color photo taken within the last 6 months, full face without hat, front view against white or off-white background) • On-Campus Housing Application Form (optional) • Health Report Form with official hospital stamp (this is only required for students applying for Gonzaga Hall on-campus housing) • Health Insurance Certificate (must cover all medical costs and possible accidents during student's study period at Sogang. Insurance Certificate must state coverage period and destination/territorial scope) ④ Students should also submit the following forms through the online application system if they wish to apply for them. • Sogang Global Scholarship Form (Housing scholarship) • Buddy Request Form • Korean Language Course Application Form (KAP200/KGP60)
Acceptance	Acceptance packages will be sent to student's home institution. Students coming for the Fall semester will receive acceptance packages around early June and for the Spring semester around early December. Acceptance package will include the following documents that students will need for visa application. • Certificate of Admission (original) • Certificate of Business Registration of Sogang University (copy) • Letter of Acceptance (original)

Academic Information	
Level of Study	Both undergraduate and graduate levels, depending on exchange agreement
Course Load per Semester	Undergraduate: 9-15 credits Graduate: 3-15 credits • In general, courses at Sogang are three-credit courses. 1 Credit hour indicates 15 classroom hours per semester. • In general, a 3-credit course is converted to 6 ECTS. • If students need to take additional credits, they can do so with a formal request from their home university coordinator.
Courses taught in English	• Around 20-30% of the course are taught in English. • Students can take courses across all majors with an exception to courses that are specifically restricted to exchange students. (detailed info. next page) • Undergraduate students are not allowed to take graduate courses. However, graduate students are allowed to take both undergraduate and graduate courses.
Course Catalog (course list)	http://sis109.sogang.ac.kr/sap/bc/webdynpro/sap/zcmw9016?sap-language=EN# • 1st semester: Spring semester, 2nd semester: Fall semester (Korean AY system) • Please check the box next to "Courses for Exchange Students" and click "Search". • Please note that not all courses offered in English are open to exchange students. • If a student is proficient in Korean, he may take courses conducted in Korean language. For these courses, do not check the box "Courses for Exchange Students". • Finalized course lists for each semester will be available about a month prior to the beginning of the semester. If students need to sign their Learning Agreements before the semester begins, please refer to the course lists from the past.
Course Registration	Course registration is done online, on a first-come, first-served basis. Specific dates for course registration will be announced to students by email. • Fall semester: mid/end of July • Spring semester: mid/end of January
Transcript	Transcripts will be issued about a month and a half after the end of the semester. 2 copies of the transcript will be sent to student's home university. • Fall semester: early February • Spring semester: early August
Grading System	Sogang adopts a 4.3 point grading system. http://wwwe.sogang.ac.kr/academic/rules_and_regulations.jsp

Academic Information

Study Areas Offered to Exchange Students (Undergraduate Programs)	
School of Humanities and International Cultures	• Korean Language and Literature • History • Philosophy • Religious Studies • English Literature and Linguistics • American Culture • European Languages and Cultures • Chinese Culture
School of Social Sciences	• Sociology • Political Science • Psychology
School of Economics	• Economics
Sogang Business School (AACSB)	• Business Administration
School of Media, Arts, and Science	• Journalism and Strategic Communication • Media & Entertainment • Art & Technology • Global Korean Studies
School of Natural Sciences	• Mathematics • Physics • Chemistry • Life Sciences
School of Engineering	• Electronic Engineering • Computer Science and Engineering • Chemical and Biomolecular Engineering • Mechanical Engineering
Interdisciplinary Programs	• Educational Culture • Public Leadership • Gender Studies • PEP (Political Science, Economics and Philosophy) • Sports Media • Integrated Biotechnology • Convergence Software • Humanities Contents Convergence Software • Sogang Startup Academy • Development of Korea and International Cooperation Development • East Asian Studies • Japanese Culture

- There is high demand in certain areas of courses, especially in the following departments: Business Administration, Journalism, Media, Global Korean Studies, and Art & Technology.
- Registration for these departments could be very competitive. Students must be aware that they are not guaranteed to secure their requested courses. So it is highly advised that students be flexible with their course selections.
- According to the Student Exchange Agreements, students from City University of Hong Kong and Lesley University have priority in course selection in the Department of Art & Technology. Students from other universities may register for these courses when there are extra spots during the online course registration.

Academic Information

Study Areas Offered to Exchange Students (Graduate Programs)	
Graduate School (general programs)	• Korean Language and Literature • English Language and Literature • German Language and Literature • French Language and Literature • Chinese Language, Literature and Culture • History • Philosophy • Religious Studies • Sociology • Psychology • Mass Communications • Political Science • Law • Economics • Business Administration • Mathematics • Physics • Chemistry • Life Sciences • Electronic Engineering • Chemical and Biomolecular Engineering • Computer Science and Engineering • Mechanical Engineering • Art & Technology • Science Communication • Gender Studies • Southeast Asian Studies • Biomedical Engineering • Management of Technologies • Global Korean Studies
Professional Graduate Schools	• Graduate School of International Studies (GSIS) • Sogang Business School (AACSB accreditation) • Graduate School of Media - Restricted • Graduate School of Theology - Restricted • Sogang Law School - Restricted • Graduate School of MOT - Restricted
Special Graduate Schools	• Graduate School of Public Policy - Restricted • Graduate School of Education - Restricted • Graduate School of Economics - Restricted • Graduate School of Mass Communication - Restricted • Graduate School of Information and Technology - Restricted

- Some programs in the graduate school level (marked in red) are restricted to exchange students.
- Courses from the Sogang Business School (graduate level) and GSIS have a different registration system.
  * Students get approval to join the courses from the lecturers in the 1st week of a semester.

Korean Language Course

Overview

The OIA offers scholarships to exchange students who wish to take Korean language course at Sogang's Korean Language Education Center (KLEC). The scholarship covers the tuition fee for the Korean language course and the amount of scholarship differs depending on the program that students choose to take.

Scholarship

- Intensive Course (KAP200): Full scholarship is offered to exchange students.
  Tuition fee is waived but application fee is required.
  * This fee will be refunded upon completion of the course.
- Evening Course (KGP60): Partial scholarship (appx. 50% of full tuition) is awarded.
  USD 300 is required as the final tuition fee.
- *Students are responsible for other fees such as textbooks for both courses.*
- *Scholarship for Korean language course is only offered during the regular semesters (fall & spring). Students must register and pay tuition directly to KLEC if they wish to take Korean language course during the summer and winter.*

Intensive Korean Language Course (KAP200)

Korean Language for Academic Purposes (KAP200)

Schedule	Mon-Fri (5 times a week) * 10 weeks , 200 hours
Class Size	Around 12-16 students
Levels	1-6 (1 is the lowest level; beginner)
Fee	Tuition waived. Textbook KRW 50,000 – KRW 65,000
Credits	12 credits

- Only students majoring or minoring in Korean Language or Korean Studies will be allowed to register for the intensive program (KAP200). Transcripts that students submit upon application will be used to determine the student's academic major/minor. Students who study East Asian Studies or International Studies with a focus on Korea must submit a recommendation letter to enroll in KAP200.
- There is a application fee payment of USD 300 to enroll in KAP200. This fee will be refunded to students at the end of the semester if they meet the minimum attendance requirement. Students are required to attend more than 80% of classes.
- Students with other academic majors may take KAP200, but they are not subject to the scholarship offered by Sogang OIA and thus will have to pay full tuition.
- Students who take KAP200 must register for a regular course (3 credits) from the university to maintain their visa status as an exchange student.

Evening Korean Language Course (KGP60)

Korean Language for General Purposes (KGP60)

Schedule	Mon, Tue, Thu (3 times a week)* 10 weeks, 60 hours
Class Size	Around 12-16 students
Levels	1-3 (1 is the lowest level)
Fee	Partial Scholarship. Textbook KRW 50,000 – KRW 65,000
Credits	3 credits

- Students taking KGP60 will be offered partial scholarship so they only need to pay USD 300 to take the course. There is no application fee payment required.
- Students across all academic majors can take KGP60.

Registration

Students must register for the Korean language course through Sogang's online application system when submitting their application for exchange. Students are required to make the application fee or tuition payment within the designated registration period to be able to register for the course.

KLEC Website

https://klec.sogang.ac.kr/?url=/main/index.php

Housing

On-Campus Housing

Gonzaga Hall (On-campus dormitory)
http://gonzaga.sogang.ac.kr/home/main.jsp

Application
Students who wish to live on-campus must apply for housing during the online application period. Students who apply for on-campus housing are required to submit a Health Report Form, officially signed or stamped by a doctor. At Sogang University, housing for international students is guaranteed.

Room Rate

Prices in Korean Won (KRW)

	16 weeks (Semester only)			25 weeks (Semester + vacation)		
Room	1,450,000			2,175,000		
Meals	Plan A	Plan B	No meals	Plan A	Plan B	No meals
	479,700	609,000	-	717,600	910,000	-
Total	1,929,700	2,059,000	1,450,000	2,892,600	3,085,000	2,175,000

※ Prices are based on the rates from 2018 Fall semester and are subject to change.

Meal Plan
There is no private kitchen in Gonzaga Hall. Instead, there are two types of meal plans that students can choose from. Plan A offers 60% of the total number of meals and Plan B offers 85% of the total number of meals. Only breakfast and dinner are served at Gonzaga. Students can also purchase meal vouchers time to time.

Room Type
Double room (2 students in 1 room)

Room Facilities
Single bed, wardrobe, desk, chair, bathroom with a shower, telephone, air conditioner, internet access, 220 volt outlets (bring adapter for appliances).
※ Students must bring their own bedding (blankets and sheets) and pillows.

Off-campus Housing

Office of International Affairs does not offer off-campus housing assistance. However, students can refer to some of the links provided below to search for places to stay off-campus.
http://urseoul.com/
http://shareplus.co.kr/
http://seoul.craigslist.co.kr/roo/
http://ko.airbnb.com
www.borderless-house.kr/kr/
http://www.homestaykorea.com/
http://www.stayforu.com

Estimated Cost of Living

Below is an estimate of the cost of living in Korea per month. The actual cost can differ depending on the student's life style. Please note that all costs below are subject to change without prior notice.

Housing	KRW 400,000 to KRW1,500,000
Meals	KRW 500,000
Transportation	KRW 100,000
Books & Supplies	KRW 100,000
Miscellaneous	KRW 150,000

Visa/Immigration

Visa to Korea	Exchange students have to apply for a visa (D-2-6) prior to their arrival in Korea. Students need to take the documents included in their acceptance package to the local Korean Embassy or Consulate and apply for visa. Required documents for visa application • Certificate of Admission • Letter of Acceptance • Certificate of Business Registration of Sogang University Additional documents may be required depending on the student's place of residence. Please contact the local Korean Embassy or Consulate and check the documents required for visa application. It is strongly recommended that students plan ahead and apply for their visa as soon as they receive their acceptance packages. Without a valid visa, students may have to cancel their exchange semester at Sogang University.
Alien Registration	Upon arrival, all exchange students must apply for Alien Registration. All foreigners intending to stay in Korea for more than 90 days are subject to Alien Registration. Sogang OIA will assist students with Alien Registration when the semester begins.

Additional Information

Insurance	All exchange students are required to submit a copy of insurance certificate that covers all medical costs, emergencies, and accidents during the period of their study at Sogang. Without a valid insurance certificate, student's enrollment at Sogang can be cancelled. It is important that students are covered by their insurance from their arrival date to departure date.
Buddy Program	Sogang has a very active student organization called Hands Up for Gathering (HUG). Buddies from HUG are Sogang students who help international students adjust smoothly into the life and culture of Korea. HUG organizes different field trips, parties, Korean language tutoring, and many cultural activities. Students can apply for the buddy program when submitting their online application for exchange.