



भारतीय प्रबंध संस्थान बेंगलूर  
INDIAN INSTITUTE OF MANAGEMENT  
BANGALORE

## PIM SCHOOL INFORMATION SHEET

**Contact people:** *Please indicate main contact person, others in international office*

Ms. Anuradha Shukla  
Head, Office of International Affairs

Ms. Suma H.G.  
Student Exchange Coordinator

**Telephone/Fax:** *Of everyone listed above*  
**Emails** *All contact people and main office email*

Tel: 91-80-2699 3396  
Fax: 91-80-2658-4050  
Email: oia@iimb.ernet.in

Tel: 91-80-2699 3362  
Email: sepoffice@iimb.ernet.in

**School address:** INDIAN INSTITUTE OF MANAGEMENT BANGALORE  
Bannerghatta Road, Bangalore 560 076  
India

*Where should exchange information be sent?*

Ms. Suma H.G.  
Student Exchange Coordinator  
Email: sepoffice@iimb.ernet.in

**WWW-address:** *Main urls for your graduate program, the international office, information for incoming exchange students, etc.*  
<http://www.iimb.ernet.in>

**Deadlines:** *Please list all relevant nomination, application and other deadlines*

**Required Documents:**

1<sup>st</sup> February 2017 for the IV Term  
1<sup>st</sup> April 2017 for the V Term  
1<sup>st</sup> July 2017 for the VI Term

What documents are required from the incoming exchange student (i.e., exchange application, passport copy, letter of financial guarantee, health forms, housing form, arrival form, etc.)?

**Study program:**

Brief resume along with two passport size photographs and the latest transcript from the School. A health certificate stating that student does not carry any Infectious disease may also be included. Note: Since the principal objective of the exchange program is to increase the cultural diversity of the campus, the exchange program is not open to students holding an Indian Passport.

*What majors/concentrations does your school offer at the MBA or graduate levels that are open to exchange students? Are there other departments/colleges in which exchange students may attend classes?*

We offer compulsory (required) courses as electives in the following areas:

- Financial Management
- Marketing Management
- Corporate Strategy and Policy
- Human Resources Management and Organizational Behaviour
- Production and Operations Management
- Quantitative Methods and Information Systems
- Economic and Social Sciences
- NSRCEL (Entrepreneurial courses)

Note: Exchange students are allowed to take one or two courses offered by the Post Graduate Programme in Enterprise Management

<b>Courses:</b>	<p><i>URL of course listings: website address for list of courses (2016-17 may be minor changes for 2015-16) that are open to exchange students. Please note if there is a great disparity in the number of English language courses offered in spring vs. Fall.</i></p> <p><a href="http://www.iimb.ernet.in/student-exchange/list-courses">http://www.iimb.ernet.in/student-exchange/list-courses</a></p> <p>Courses are offered during the spring and fall terms. Courses offered vary from year to year. Course offerings depend upon the number of students opting for a course. Courses are taught in the English language only.</p>
<b>Faculties/Colleges:</b>	
<b>Language of Instruction:</b>	<p><i>Also list % of courses in English.</i></p> <p>100%. Courses are taught in English only.</p>
<b>Language requirement:</b>	<p><i>Does your school have a language requirement? If so, which test/certification is required?</i></p> <p>Yes. Proficiency in English language is compulsory.</p>
<b>Language courses:</b>	<p><i>Are language courses offered to exchange students?</i></p> <p>No.</p>
<b>Academic/Experience Requirements:</b>	<p><i>Please list any academic or work experience prerequisites or recommendations or restrictions for student applicants.</i></p> <p>To do a term at IIMB, one should be currently an MBA student or equivalent in a post graduate programme. He/She should be in his/her second year of the programme and must have completed the foundation course at the home institution. Undergraduate or first year students are not eligible to participate in the exchange programme. If the student is in an integrated course of bachelor and master level programme, the student must be in his/her fifth year.</p>
<b>Full-time Workload:</b>	<p><i>Approximately how many courses are in a full-time load? How many credits per semester? How many contact hours per course? How many weeks do courses run?</i></p> <p>Students at IIMB take a minimum of 15 and a maximum of 21 credits per term. Courses are usually 3 credits each but can be 2 credits as well. One credit implies one contact hour per week in the classroom. Most courses will require an average of about two hours of work outside the classroom in the form of readings, assignments, projects, etc., for every hour of classroom contact. The number of credit hours taken by exchange students is determined by their school. Usually, exchange students find the program to be rigorous academically and take four or five 3-credit courses.</p>
<b>Learning Expectations:</b>	<p><i>What is class format? How are class participation and attendance evaluated? What are class sizes?</i></p> <p>The class format may be any one of these formats or a combination thereof: Lectures, classroom discussions, case studies, individual and group projects, term papers, role plays, student projects, dissertations, business games and films. Every course will have a clear calendar of sessions and this will be made available to the students by the Post Graduate Programme (PGP) office on the first day of the term.</p> <p>Minimum attendance of 75 percent is required in every course. The PGP Office will keep a record of attendance in all courses. Students who do not meet the minimum attendance norm in a course will be awarded one full grade point lower than that secured by them in that course. This will be done by the PGP office and the teaching faculty concerned will be informed of the same.</p> <p>The size of the class depends upon the number of students opting for a particular course. But there should be a minimum of fifteen students in a particular course, if it is to be taught.</p>

**Grading:** Summarize your school’s grading system. How are transcripts handled?

**GRADING SYSTEM**

Grade	Description	Grade Point
A	Excellent	3.50-4.00
B	Good	2.50-3.49
C	Satisfactory	1.50-2.49
D	Low Pass	0.50-1.49
U	Unsatisfactory	0.00-0.49
I	INCOMPLETE (Final Grade Pending)	

**Term dates for academic year 2016-17**

**Exams:** Are there any special policies for exchange students?  
**No**  
Are exams oral or written?  
**Written**

**Calendar** What type of terms do you offer: semester /trimester /quarter system?

Three terms in a year – Trimester

**Expected arrival date** Three days before the start of the term

Academic calendar including course dates and exam dates

Calendar 2017-2018

**IV Term:** June 5 to August 26, 2017  
**Registration and Teaching:** June 5- August 20  
**Mid-term Exam:** July 9-12  
**End-term Exam:** August 20-26

**V Term:** September 4<sup>th</sup> to November 26, 2017  
**Registration and Teaching:** September 4 - November 18  
**Mid-Term Exam:** October 8-11  
**End-Term Exam:** November 21-26

**VI Term:** December 11, 2016 to February 28, 2017  
**Registration and Teaching:** December 11, 2016 - Feb 23, 2017  
**Mid-Term Exam:** January 14-17  
**End-Term Exam:** February 25-28

\*\*There may be minor modifications at the time of finalization of academic calendar.

List all other dates that are relevant for exchange students including Orientation program date, class registration dates, foreign language course dates, holidays, etc.

Exchange Coordinator should send us formal nomination email with student’s details such as student first name, last name, valid email id and current degree. This should be done five months in advance of the arrival so that there is enough time to complete all formalities. We will send a letter of acceptance, visa request letter and information package once we hear from the exchange coordinator. A brief orientation programme will be held during the first week of the term

**Summer programs or short-term** Does your school offer any programs outside the semester exchange that are open to exchange students? If so, please describe.

**programs**

We are yet to plan the summer and short-term programs for the academic year 2017-18. We will intimate to the partner schools once the schedules are finalized.

Option-1: IIMB will help the students with contact details of accommodations / hotels available close to the campus.

Option-2: Exchange students may be accommodated in the students' hostel depending upon the availability. **Students opting to stay on campus are expected to strictly abide by the hostel rules of IIMB.**

**Living Expenses:**

Option-1: sample cost for off-campus accommodation:

Expenses per day may range between INR 1600 to INR 3500. Services apartment: Approximately INR.20, 000/- per month, excluding food, for a single occupancy room.

Option-2: Sample costs for on-campus housing:

Hostel (dorm) room rent and service charge/term:	INR.20,000/-
Students' mess per month (Veg food)	INR 25,000/-
(Non-vegetarian food can be purchased at an extra cost)	INR.4,000/-
A deposit that is refunded at the time of check-out, upon deducting outstanding dues towards the night canteen, Student Activities Centre (SAC) run by students, Library, laser printing at the computer center	INR.45,000/-
Students staying off-campus but who wish to eat food at the student Hostel mess are required to deposit the amount at hostel office at the beginning of the program	INR 25,000/-

**Academic Expenses:**

Estimate of academic expenses: books, course materials or registration costs

**Other Expenses:**

No costs are involved as the tuition is paid at their home institution. Estimate of other expenses including health insurance, student fees, language courses, local transportation, etc.

IIMB does not collect any other student fees such as tuition, library/computer/course material, apart from the above expenses.

**Health insurance:**

Are exchange students required to have health insurance? What is the cost?

**Visa:**

Yes, Health Insurance is necessary for INR 200,000. What are the visa policies for exchange students coming to your school?

IIMB issues a Visa letter to the students based on which the Students have to get their visas from the Indian Embassy in their countries.

**Facilities:**

Briefly describe your campus amenities: library, computer services, student center, health club, etc.

**IIMB campus amenities are as follows:**

Computer centre, internet and e-mail access, library, photocopying facilities, bank, locker, post office, book store, cafeteria, snack bar, store for general supplies, fruit & vegetable shop, travel agency, medical centre, hair saloon, laundry service, clubs for social and professional interaction, sports & cultural activities.

**Orientation**

Do you run an orientation program each semester? Is it required? Dates?

Yes. At the start of the term

**Internships:**

*Does your school allow exchange students to compete for internships? What resources are offered?*

IIMB does not provide internships to incoming exchange students.

**Exchange Coordinator Services:**

*How involved are you/your office with exchange students? Please indicate if above services are managed by a separate office.*

The Office of International Affairs is headed by a committee of four faculty members that includes the Deans. Apart from that, the office has two administrative resources exclusively managing the international collaborations and student mobility.

**Info Dissemination:**

*How is exchange info from your school disseminated?*  
**Web** ✓                      **Email** ✓                      **Mail**

*Please note: Students are expected to arrive only on a student visa. IIMB will not be in a position to provide documentary or another form of support for students travelling on visas of any other type. IIMB does not entertain any undertaking or financial guarantee for stay in India or renewal of residence permit.*