



This document explains the procedure to follow to select your courses for the upcoming academic semester.

1 course = 3 credits = 6 ECTS				
3 consecutive classroom hours/week (total: 45 hours of classroom time per semester)				
6 hours of individual study/week (including: readings, preparation, team work, exercises) (total: 90 hours per semester)				
Length of semester: 15 weeks				
Level	Number of courses permitted	Minimum	Maximum	Course list
Bachelor's (undergraduate) - M1	4 or 5	12 credits (24 ECTS)	15 credits (30 ECTS)	Course list – Bachelor (M1)
Master's (graduate) - M2	4	12 credits (24 ECTS)		Course list Master-M2 and Course list – Bachelor (M1) (2 courses max.)

To make an informed selection:

Make sure you understand and consult the list of courses offered.

(A)	Niveau/ level	(B)	NRC	NO DE COURS / COURSE NUMBER	(C)	TITRE DU COURS / TITLES	GROUPE / SECTION	(D)	JOUR / DAY	HORAIRE / SCHEDULE DÉBUT / BEG	HORAIRE / SCHEDULE FIN / END	(E)	PRÉALABLES/PREREQUISITES
Cours/ course Bachelor-Baccalauréat (1er cycle M1)													
	1 (1xxx)		10002	CTB	1000	Comptabilité générale	A		MA / TU	1530	1820		
	2 (2xxx)		10525	GIE	2101	Gestion projets internationaux	A		LU/MO	1230	1520		
	3 (3xxx)		19327	MNG	3114	Strategy of internationalization	A		MA / TU	830	1120		Gestion des RH / HRM
	1-2-3		19340	GSF	4038	Venture Capital	A		LU/MO	1530	1820		
Cours/ course Master-Maîtrise (2e cycle-M2)													
	M2 (6xxx)	(G)	13499	GSF	6008	Finance corporative	J		ME/WE	1230	1520		Comptabilité

A.	Beginner level	1XXX	Ex: MNG- <u>1</u> 000	No pre-requisites required.
	Intermediate level	2XXX 4XXX	Ex: GIE- <u>2</u> 102 or GSF- <u>4</u> 038	A pre-requisite may be required.
	Advanced level	3XXX	Ex: MNG- <u>3</u> 114	One or more pre-requisites usually required.
	Master's level (M2)	6XXX	Ex: GSF- <u>6</u> 008	Master's level courses. Courses marked with an asterisk (*) require good prior knowledge of the field.

- B.** Course NRCs, nos. and titles are required to complete your learning agreement.
- C.** Consult the syllabus (course outline from the most recent semester the course was given) by clicking on the course title.
- D.** The course schedule will help you avoid scheduling conflicts.
- E.** Pre-requisites are required for certain courses. Check carefully!
- F.** Courses marked in blue are given in English.
- G.** Maîtrise/Master's (M2) level courses are not available to Baccalauréat / Bachelor's (M1).

CHECKLIST- MAKE SURE YOU HAVE:

- ☐ become familiar with every course you are interested in and its content (course outline);
- ☐ successfully completed any pre-requisites at your home university, or your registration will be rejected;
- ☐ checked the course schedule and made sure there are no scheduling conflicts;
- ☐ correctly entered the course NRCs, nos. and titles on your learning agreement;
- ☐ entered **7 courses in order of priority on your learning agreement;**
- ☐ clicked on “***French classes***” to take a French class;
- ☐ submitted your French test (TFI or DELF) scores if you wish to take French-language business administration courses, and French is not your mother tongue;
- ☐ understood that this course selection is final and cannot be changed on site;
- ☐ had the list of selected courses approved by your academic advisor;
- ☐ included the mandatory signatures (both yours and your home university academic advisor’s). With your signature, we understand that you attest having reviewed the syllabuses and schedules, and that you meet the eligibility conditions for each course. **No course changes will be authorized on arrival.**

Scan and return your course selection by completing the following online form:

<https://formulaireweb.ulaval.ca/fsa-cai/contrat/>

Course registration will take place upon your arrival during the welcome week. Places will be reserved in your name for each course selected.