

Fact Sheet Student Exchange Programs - Undergraduate ZHAW School of Management and Law



| University Information | |
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| The University | Zurich University of Applied Sciences Website: www.zhaw.ch/en Number of Students: 11'000 |
| Business School | School of Management and Law Website: https://www.zhaw.ch/en/sml/ Number of Students: 3'800 |

| Exchange Contact Information | |
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| International Relations | |
| Head International Development and Projects | Michael Farley michael.farley@zhaw.ch Tel: +41 (0)58 934 46 15 Fax: +41 (0)58 935 46 15 |
| Head International Relations | Prof. Isabelle Zulauf-Poli isabelle.zulauf@zhaw.ch Tel: +41 (0)58 934 79 52 Fax: +41 (0)58 935 79 52 |
| International Office | |
| Address International Office | International Office ZHAW School of Management and Law St. Georgenplatz 2 P.O. Box 8401 Winterthur Website: https://www.zhaw.ch/en/sml/study/international-office/ e-mail: international.sml@zhaw.ch Fax: +41 (0)58 934 68 49 |
| Head International Office | Johann Baar johann.baar@zhaw.ch Tel: +41 (0)58 934 62 69 |

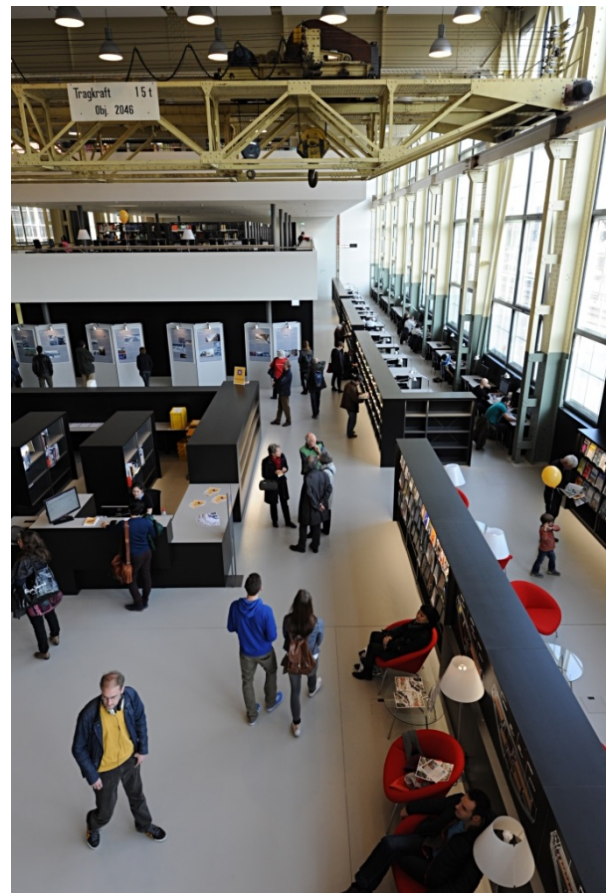
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| Exchange Coordinator Outbound Europe | Lara Clerici lara.clerici@zhaw.ch Tel: +41 (0)58 934 68 55 |
| Exchange Coordinator Inbound Overseas | Felicitas Scheller felicitas.scheller@zhaw.ch Tel: +41 (0)58 934 72 57 |
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| Academic Calendar and Application Procedure | |
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| Structure of Academic Year (in Calendar Weeks) | Fall Term Orientation Week: CW 37 Start of Instruction: CW 38 End of Exam Period: CW 5 Spring Term Orientation Week: CW 7 Start of Instruction: CW 8 End of Exam Period: CW 26 |
| Application Procedure | Nomination from home institution required. Home coordinators will thereafter receive all documents which must be submitted by the application deadline below. |
| Nomination Deadline Student Exchange | Fall Term: April 30 Spring Term: September 30 |
| Deadline Application Form & Documents | Fall Term: May 15 Spring Term: October 15 |
| Language Requirements (English and/or German) | The expected skill level is B2+ Level (European Framework). Official proof of language ability in English (or German) is required. The ZHAW School of Management and Law accepts the following certificates: TOEFL 550/213/79 or official confirmation of Cambridge Advanced language proficiency from IELTS 6.5 home institution BEC Higher |
| Course Registration | Study proposal must be submitted along with application form and serves as pre-registration Final registration during Orientation Week Add/Drop period: first week of classroom instruction |
| Orientation Week | One week prior to the start of each semester Attendance mandatory |
| Expected Arrival Date | Before Orientation Week |

| Academic Information | |
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| Languages of Instruction | German and English |
| Bachelor's Degree Programs | Business Administration with majors in <ul style="list-style-type: none"> • General Management (Program in English) • Banking and Finance (Program in English) • Accounting, Controlling, Auditing • Risk & Insurance • Economics and Politics Business Law Business Information Technology International Management (Program in English) |

| Course Offer for Incoming Students | <p>Incoming Students can attend courses from any degree program (strong limitations in International Management)</p> <p>Special courses in English offered exclusively for Incoming Students</p> <p>Full study load in English offered per semester</p> | | | | | | | | | | | | | | | | |
|---|--|-------------|------------|---------------|---|---------------|---|----------|---|----------|---|----------|---|-----------|-----------------------------|--|------------------------------------|
| Credit System | ECTS | | | | | | | | | | | | | | | | |
| Grading System | <p>Parallel grading system: Swiss grades and ECTS grades</p> <p>Passing grade (4.0) in the Swiss system required to receive ECTS credits</p> <table> <thead> <tr> <th>Swiss Grade</th><th>ECTS Grade</th></tr> </thead> <tbody> <tr> <td>6.0 Excellent</td><td>A</td></tr> <tr> <td>5.5 Very good</td><td>B</td></tr> <tr> <td>5.0 Good</td><td>C</td></tr> <tr> <td>4.5 Fair</td><td>D</td></tr> <tr> <td>4.0 Pass</td><td>E</td></tr> <tr> <td><4.0 Fail</td><td>FX Fail: more work required</td></tr> <tr> <td></td><td>F Fail: considerable work required</td></tr> </tbody> </table> | Swiss Grade | ECTS Grade | 6.0 Excellent | A | 5.5 Very good | B | 5.0 Good | C | 4.5 Fair | D | 4.0 Pass | E | <4.0 Fail | FX Fail: more work required | | F Fail: considerable work required |
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| Full study load for local students | 30 ECTS | | | | | | | | | | | | | | | | |
| Minimum required for Incoming Students | 15 ECTS (incl. German Language Course) | | | | | | | | | | | | | | | | |
| Maximum for Incoming Students | 45 ECTS | | | | | | | | | | | | | | | | |
| German Language Training (Free of charge for Incoming Students) | <p>Intensive Language course during Orientation Week (2 ECTS)</p> <p>German courses during the semester at different levels (3 ECTS)</p> | | | | | | | | | | | | | | | | |



| General Information | | | | | | | | | | | | | | | |
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| <p>Housing</p>    | <p>Only Off-Campus accommodation available</p> <p><u>Student residences</u></p> <p>A number of single, furnished rooms within student residences in Winterthur are reserved for exchange students.</p> <p>Further information on room types, rents, locations and the different students' accommodation organizations can be found under</p> <ul style="list-style-type: none"> • SWOWI: Students can apply for a room directly on the homepage • WOKO: Please send your application for a room to info@zhaw.ch • Livit: Please send your application for a room to studentenwohnen@livit.ch <p>Early application is strongly recommended.</p> <p><u>Private Housing</u></p> <p>Listings of other accommodations available in Winterthur and Zurich can be found at:</p> <ul style="list-style-type: none"> • www.students.ch • www.wgzimmer.ch • www.homegate.ch • www.clicklodge.ch <p>Some Swiss Outgoing students are interested in subletting their rooms or apartments for the period of their exchange. In addition, sometimes a limited number of rooms offered by guest families are available. If you are interested in one of these two options, please contact international.sml@zhaw.ch for further information.</p> | | | | | | | | | | | | | | |
| Approximate costs per month in Swiss Francs | <table> <tr> <td>Rent & Utilities</td><td>800.-</td></tr> <tr> <td>Food / Meals</td><td>400.-</td></tr> <tr> <td>Transportation</td><td>80.-</td></tr> <tr> <td>Leisure Activities</td><td>150.-</td></tr> <tr> <td>Course Materials</td><td>40.-</td></tr> <tr> <td>Other</td><td>150.-</td></tr> <tr> <td>Total</td><td>1620.-</td></tr> </table> | Rent & Utilities | 800.- | Food / Meals | 400.- | Transportation | 80.- | Leisure Activities | 150.- | Course Materials | 40.- | Other | 150.- | Total | 1620.- |
| Rent & Utilities | 800.- | | | | | | | | | | | | | | |
| Food / Meals | 400.- | | | | | | | | | | | | | | |
| Transportation | 80.- | | | | | | | | | | | | | | |
| Leisure Activities | 150.- | | | | | | | | | | | | | | |
| Course Materials | 40.- | | | | | | | | | | | | | | |
| Other | 150.- | | | | | | | | | | | | | | |
| Total | 1620.- | | | | | | | | | | | | | | |
| Financial Aid | The Swiss Federal Council has decided to give financial aid to all European students as a compensation for the former Erasmus Mobility Grant. | | | | | | | | | | | | | | |
| Arrival Information | <p>Zurich Airport (Kloten): 15 min by train to Winterthur main station</p> <p>Basel Airport (EuroAirport): 2 hours by bus and train to Winterthur main station</p> <p>Geneva Airport: 3 hours and 30 min by train to Winterthur main station</p> <p>The ZHAW School of Management and Law is a 5 min walk from the Winterthur train station</p> | | | | | | | | | | | | | | |
| Student Support | <p>Buddy System:</p> <ul style="list-style-type: none"> - Local student assigned to each Incoming Student - Pick-up from point of arrival (Zurich/Winterthur area) to accommodation <p>International Officer (local student supporting the International Office)</p> <p>Support and Social Events organized by ESN (Erasmus Student Network)</p> | | | | | | | | | | | | | | |
| Students with Disabilities | <p>SML buildings and selected accommodations are wheelchair accessible</p> <p>Most city buses are equipped to accommodate wheelchairs</p> <p>Exam conditions can be modified for certain student learning needs (early notice necessary)</p> | | | | | | | | | | | | | | |

| Visa and Health Insurance | |
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| Visa and Residence Permit | <p>Non-EU citizens require a student visa; early application essential (immediately after receiving the letter of acceptance)</p> <p>Students from Japan, New Zealand, Malaysia and Singapore must apply for a "<i>Einreisebewilligung</i>" (entry permit) through the SML International Office</p> <p>All exchange students must apply for a residence permit ("L-Permit") upon arrival</p> <p>Proof of financial solvency (CHF 1'750 per month) required for both visa and residence permit applications</p> |
| Health Insurance | <p>Basic health insurance is mandatory by law in Switzerland</p> <p>Non-EU residents must buy insurance in Switzerland (currently ca. CHF 90 per month); any international health insurance obtained in the home country is not sufficient</p> <p>EU residents with EHIC cards can waive this obligation by presenting a copy (cards need to be valid for the entire duration of stay in Switzerland)</p> |

